

**BOARD OF
ASSESSORS
MEETING
MINUTES**

May 8, 2013

Mapping room, 1 Main St, Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting was called to order at 6:30 p.m.

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3 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino, Tracey Tardy

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5 6:30 p.m. The Board left for a scheduled site visit located @ 25 Brooks St. per the request of the
6 owner. The Board conducted the site visit and returned to the office to continue the meeting.
7 Adjustments were made to the property; the Board felt that the physical condition and grade
8 were not correct.

9

10 Motions were made by the Board to reorganize the office. Assessor Ambrosino made a motion to have
11 Charles Marsden elected as Chairman of the Board of Assessors. Assessor Fowler seconded the motion
12 and Charles Marsden accepted. The vote was majority as Chairman Marsden recused himself from it.

13

14 Assessor Ambrosino motioned to appoint Tracey Tardy as the Board of Assessor's Department
15 Coordinator. It was seconded by Assessor Fowler and made unanimous by Chairman Marsden.

16

17 The Board accepted the meeting minutes from 5/1/13

18

19 Approved vouchers

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21 Motor vehicle certificate and abatement applications were approved

22

23 1 abutters list was approved for 10 lots on Dogwood list was requested by Mr. Sarkisian

24

25 The Board reviewed an email from the town Manager requesting the assessed value on a parcel
26 in the center of town near the town hall (hypothetical parcel) for 3 acres and 5 acres. The Board
27 came up with the figures which are general because they don't have any real info on the parcel as
28 to what type of land it is. I.E. wet, cliffs Commercial, residential. The 3 Acres \$188,000 and 5
29 Acres \$206,000

30

31 Reviewed mail

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33 Reviewed April permits issued

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35 Reviewed the lien release for 84 Grove St, 3 lots to be release out of 61A it was not signed as the
36 Board would like the Assistant to change wording on it and it will be resubmitted for approval
37 next week.

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39 Meeting was adjourned @ 8:10 p.m.

40

41 Respectfully Submitted,

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43

44 Tracey Tardy, Department Coordinator